

CENTRAL LANCASHIRE SWIMMING AND WATER POLO ASSOCIATION CONSTITUTIONAL RULES

1. NAME

1.1 The name of the Association shall be Central Lancashire Swimming & Water Polo Association

2. OBJECTS

2.1 The objects of the Association shall be the objects of the Amateur Swimming Association and in particular to promote and encourage a knowledge of the art of Swimming and of the game of Water Polo, and to hold Swimming and Water Polo competitions. All competitions to be held under ASA Laws.

2.1.1 The Association is committed to treat everyone equally within the context of their activity, regardless of sex, ethnic origin, religion, disability or political persuasion.

2.1.2 The Association believes that the welfare of children is everyone's responsibility and that all children and young people have a right to have fun, be safe and be protected from harm.

2.2 The Association shall be affiliated to the Lancashire County Water Polo and Swimming Association (and shall adopt and conform to the rules of such association) and such other bodies as the Association may determine from time to time.

2.3 The business and affairs of the Association shall at all times be conducted in accordance with the Laws and Technical Rules of the Amateur Swimming Association ("ASA Laws") and in particular:

2.3.1 All competing members shall be eligible competitors as defined in ASA Laws.

2.3.2 The Association shall in accordance with ASA Laws adopt the ASA Child Protection Procedures.

2.3.3 Members of the Association shall in accordance with ASA Laws comply with the ASA Child Protection Procedures.

2.4 By virtue of the affiliation of the Association to Lancashire County Water Polo and Swimming Association the Association and all members of the Association acknowledge that they are subject to the laws and rules of:

2.4.1 ASA North West Region and Lancashire County Water Polo and Swimming Association.

2.4.2 The Amateur Swimming Association (to include the ASA/ISTC Code of Ethics).

2.4.3 The Amateur Swimming Federation of Great Britain (to include in particular the ASFGB Doping Control Rules and Protocols and ASFGB Disciplinary Code).

2.4.4 FINA, the world governing body for the sport of swimming in all its disciplines (together “the Governing Body Rules”)

2.5 In the event that there shall be any conflict between any rule or By-law of the Association and any of the Governing Body Rules then the relevant Governing Body Rule shall prevail

3 MEMBERSHIP

3.1 All Clubs affiliated to the ASA North West Region, Lancashire County Water Polo and Swimming Association or Cheshire County Water Polo and Swimming Association within a radius of 20 miles of Rochdale Town Hall, may apply for election as members.

3.2 Applications from Clubs seeking affiliation to this Association shall be confined to one application per Club in any one year. Notice of application to be circulated to all affiliated Clubs by the Association Secretary at least 21 days prior to the date of the Council Meeting when application is to be considered. Such Clubs to be elected by a majority of two-thirds of those present and voting.

4 SUBSCRIPTION

4.1 The annual subscription shall be £30.00 to be paid before the end of January. Clubs wishing to withdraw from the Association shall give notice in writing to the Association Secretary prior to the Annual General Meeting or be liable for the current year’s subscription.

4.2 A late payment fee of £10.00 shall be payable for all affiliation fees not received by the end of January

5 RESIGNATION

5.1 A Club wishing to resign membership of the Association must give to the Association Secretary written notice of its resignation. A Club’s resignation shall only take effect when this (Rule 5.1) has been complied with.

5.2 Notwithstanding the provisions of Rule 5.1 above, a Club whose subscription is more than two months in arrear shall be deemed to have resigned. Where the membership of a Club shall be terminated in this way the Club shall be informed in writing that they are no longer a member by notice sent by post to the Club Secretary’s last known address.

6 EXPULSION AND OTHER DISCIPLINARY ACTION

6.1 The Council shall have power to suspend or expel a member, competitor or Club who shall infringe any Rule of the Association, or whose conduct shall, in the opinion of two-thirds of those present and voting, render him or them unfit to belong to the Association.

6.2 At least seven days notice shall be given by the Association Secretary to him or them of their being summoned before Council, and such notice shall contain a statement of the complaints brought against him or them.

6.3 The decision of the Council shall be final.

6.4 The Association shall adopt and comply with the ASA Guidelines for handling Internal Club Disputes ("The Guidelines") as the same may be revised from time to time. The Guidelines are set out as an Appendix to the ASA Judicial Laws and appear in the ASA Handbook

7 GOVERNMENT

7.1 The Association shall be governed by a Council consisting of President, President Elect, Life Members, Vice Presidents (6), Hon. Secretary, Hon. Treasurer, two Trustees, Age Group Organiser, Organisers of the Swimming League Competitions and a delegate from each affiliated Club. The election of Officers shall take place at the Annual General Meeting to be held not later than 15th January.

8 COUNCIL

8.1 The ordinary meetings of the Council shall be held on the second Wednesday in each month at 7.30 pm at Rochdale Town Hall, or at any date, time or venue the Council may decide.

8.2 The Council meeting shall be open to the public, but, except with the permission of the Chairman, nobody except a member of the Council may take part in the business. The Council may at any time decide to exclude the public.

8.3 The President shall take the Chair ex-officio, at any meeting at which he is present. In his absence, the President Elect shall take the Chair. In the absence of both the Council shall elect a Chairman.

8.4 The Chairman shall have unlimited authority upon any question of order and shall have the right to vote on every motion, and, if necessary, have a casting vote.

8.5 No motion of which due notice has not been given can be discussed without the sanction of two-thirds of the representatives present, except as provided in By-Law 8.6.

8.6 Exceptions:

The following may be proposed without notice:

- 1) Motion to elect a Chairman
- 2) Motion for adjournment
- 3) Motion for amendment
- 4) Motion for leave to withdraw a motion or amendment
- 5) Motions for vote of thanks

Motions for leave under Rule 8.2

8.7 Every motion or amendment must have a proposer and a seconder

8.8 When an amendment of any motion has been proposed and seconded, no other amendment shall be proposed until the former is disposed of.

8.9 All motions, except those for which express provision is made, shall require a simple majority of the representatives voting.

8.10 Voting shall be by ballot or show of hands, but in the latter case, any representative may demand a recount, when tellers shall be appointed by the Chairman.

8.11 Seven representatives shall form a quorum at any Council meeting.

8.12 No new Rule shall be made, or any of the foregoing or following, be altered or rescinded, unless after 10 days notice, specifying such alteration, has been given to all affiliated Clubs, and then only by a two-thirds majority of the Council at the Annual General Meeting or at a meeting called specially for that purpose. All proposals for discussion at the Annual General Meeting to be in the hands of the Association Secretary by 1st December.

8.13 Notice of any change to the delegate of a Club must be given to the Association Secretary before the meeting of the Council.

9 LIFE MEMBERS

9.1 All nominations for Life Membership of the Association to be forwarded to the Association Secretary prior to the November Council Meeting in order that the Sub-Committee may make recommendation whether the name of the nominee is to be put forward to the December Council Meeting.

9.2 The criteria for Life Membership are as follows:

9.2.1 To have given outstanding service to the Association for 10 years or more

9.2.2 To have regularly attended the Council Meetings for the last twelve months.

9.2.3 Seniority of the person nominated to be taken into consideration.

9.3 The Sub-Committee to comprise of:

President	President Elect
Hon. Secretary	Hon. Treasurer
Trustees	

10 ANNUAL GENERAL MEETING

10.1 The Annual General Meeting of the Association shall be held each year on a date falling within the period 1st January and 15th January. The date for the Annual General Meeting shall be fixed by the Council

10.2 The purpose of the Annual General Meeting is to transact the following business:

10.2.1 To receive the Chairman's report of the activities of the Association during the previous year.

10.2.2 To receive and consider the accounts of the Association for the previous year and the reports on the accounts of the independent examiner and the Treasurer's report as to the financial position of the Association.

10.2.3 To remove and elect the independent examiner (who must not be a member of the Council or a member of the family of a member of the Council) or confirm that he remain in office.

10.2.4 To elect the Officers and other members of the Council.

10.2.5 To decide on any resolution which may be duly submitted in accordance with Rule 10.3.

10.3 Nominations for election of members to any office shall be made at the December Council Meeting.

11 SPECIAL GENERAL MEETING

11.1 A Special General Meeting may be called at any time by the Committee. A Special General Meeting shall be called by the Secretary within 28 days of receipt by him of a requisition in writing signed by not less than 7 members entitled to attend and vote at a General Meeting stating the purposes for which the meeting is required and the resolutions proposed.

12 PROCEDURE AT THE ANNUAL AND SPECIAL GENERAL MEETINGS

12.1 The Secretary shall personally be responsible for the sending to each Officer and affiliated Club Secretary at his last known address, written notice of the date, time and place of the General Meeting together with the resolutions to be proposed thereat at least 14 days before the meeting and in the case of the Annual General Meeting a list of the nominees for the Council posts and a copy of the examined accounts.

12.2 The quorum for the Annual and Special General Meetings shall be 7 members entitled to attend and vote at the Meeting.

12.3 The President, or in his absence a member selected by the Council, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. For the procedures for submitting resolutions to be considered at a General Meeting members are referred to Rule 10.3. In the event of an equality of votes the Chairman shall have a casting or additional vote.

12.4 The Secretary, or in his absence a member of the Council, shall take minutes at the Annual and Special General Meetings.

12.5 The Chairman shall at all General Meetings have unlimited authority upon every question of order and shall be, for the purpose of such meeting, the sole interpreter of the Rules of the Association.

13 ALTERATION OF THE RULES AND OTHER RESOLUTIONS

13.1 The rules may be altered by resolution at an Annual or Special General Meeting provided that the resolution is carried by a majority of at least two-thirds of members present and entitled to vote at the General Meeting. No amendment to the rules shall become effective until such amendment shall have been submitted to and validated by the ASA North West Region.

13.2 Any member of the Council shall be entitled to put any proposal for consideration at any General Meeting provided the proposal in writing shall have been handed to or posted to the Secretary of the Association so as to be received by him not later than 1st December in the case of the Annual General Meeting or (in the case of a Special General Meeting) 14 days before the date of the meeting and thereafter the Secretary shall supply a copy of the proposal or resolution to the members in the manner provided in Rule 12.1

14 BY-LAWS

14.1 The Council shall have power to make, repeal and amend such By-laws as they may from time to time consider necessary for the well being of the Association which By-laws, repeals and amendments shall have effect until set aside by the Council or at a General Meeting.

15 FINANCE

15.1 All moneys payable to the Association shall be received by the Treasurer and deposited in a bank account in the name of the Association. No sum above £250 shall be drawn from that account except by cheque signed by two of the three signatories who shall be the President, Secretary and Treasurer. Any moneys not required for immediate use may be invested as the Council in its discretion think fit.

15.2 The income and property of the Association shall be applied only in furtherance of the objects of the Association and no part thereof shall be paid by way of bonus, dividend or profit to any members of the Association, save as set out in Rule 18.3.

15.3 The Council shall have power to authorise the payment of remuneration and expenses to any officer, member or employee of the Association and to any other person or persons for services rendered to the Association, save as set out in Rule 18.3.

15.4 The financial transactions of the Association shall be recorded by the Treasurer in such manner as the Council think fit.

15.5 The financial year of the Association shall be the period commencing on 1st November and ending on 31st October. Any change to the financial year shall require the approval of the members in a General Meeting.

16 BORROWING

16.1 The Committee may borrow money on behalf of the Association from time to time at their own discretion (up to such limits on borrowing as may be laid down from time to time by the General Meeting) for the general upkeep of the Association or with the approval of a General Meeting for any other expenditure, additions or improvements.

16.2 When so borrowing the Council shall have power to raise in any way any sum and to raise and secure the repayment of any sums or sums of money in such manner or on such terms and conditions as it thinks fit, and in particular by mortgage of or charge upon all or any part of the property of the Association.

16.3 The Council shall have no power to pledge the personal liability of any member of the Association for the repayment of any sums so borrowed.

17 PROPERTY

17.1 The property of the Association, other than cash at the bank, shall be vested in not more than four Custodians. They shall deal with the property as directed by resolution of the Council and entry in the minute book shall be conclusive evidence of such a resolution.

17.2 The Custodians shall be elected at a General Meeting of the Association and shall hold office until death or resignation unless removed by a resolution passed at a General Meeting.

17.3 The Custodians shall be entitled to an indemnity out of the property of the Association for all expenses and other liabilities properly incurred by them in the discharge of their duties.

18 DISSOLUTION

18.1 A resolution to dissolve the Association shall only be proposed at a General Meeting and shall be carried by a majority of at least three - quarters of the members present and entitled to vote.

18.2 The dissolution shall take effect from the date of the resolution and the members of the Council shall be responsible for the winding-up of the assets and liabilities of the Association.

18.3 Any property remaining after the discharge of the debts and liabilities of the Association shall be given to a charity or charities (or other non-profit making organisation having objects similar to those of the Association for the furtherance of such objects) nominated by the last Council.

19 EMERGENCY COMMITTEE

19.1 This Committee to have the power to deal with all matters of emergency that shall arise between the monthly meetings of the Council and shall consist of the President, President Elect, Hon. Secretary, Hon. Treasurer, Trustees, Age Group Organiser, Organisers of the Swimming Competitions, four to form a quorum.

20 AGE GROUP COMMITTEE

20.1 The duties of the Committee shall be to organise and control the Age Group Competitions, including the Inter Association and the Warburton Galas, plus any other duties delegated to the Committee by the Council.

20.2 The Association Secretary shall be a member of the Age Group Committee and shall act as its Secretary.

20.3 The Committee shall consist of President, President Elect, Hon. Secretary, Hon. Treasurer, Age Group Organiser, and the Association member of the ASA North West Region Swimming Committee.

20.4 The minutes of the Committee meetings shall be read at the following Council meeting for approval or comment.

21 DEVELOPMENT COMMITTEE

- 21.1 This Committee to have the power to deal with all matters of development.
- 21.2 The duties of the Committee shall ensure a structure for the delivery and monitoring of the Association's Development Plan.
- 21.3 To initiate development work in all aspects of Association activities.
- 21.4 To monitor agreed development schemes.
- 21.5 To explore funding for development work.
- 21.6 To report and advise the Council on all matters relating to development.
- 21.7 The Committee to consist of the President, President Elect, Hon. Secretary, Hon. Treasurer and Vice Presidents.

BY-LAWS

Any proposal to change an Association By-Law may only be considered at a monthly Council meeting, providing that the proposed change has been notified to Council at the Council meeting immediately prior to the meeting when the change is proposed. All changes will require a simple majority of those members voting to be approved.

COMPETITIONS

101 SENIOR LEAGUE COMPETITION

101.1 The Senior Swimming Competition shall take place annually between 1st March and 31st October.

101.2 Clubs shall meet each other twice (home and away) each season.

101.3 Entry fees shall be £18.00 to be paid by the end of January.

101.4 All competing Clubs in the Senior Swimming League must swim the complete *Order of Events* as below:

1. *Junior Gents 4 x 2 Freestyle Squad*
2. *Junior Ladies 4 x 2 Freestyle Squad*
3. *Gents 4 x 2 Individuals*
4. *Ladies 4 x 2 Individuals*
5. *Gents Intermediates 4 x 2 Freestyle Squad*
6. *Ladies Intermediates 4 x 2 Freestyle Squad*
7. *Junior Gents 4 x 2 Medley Squad*
8. *Junior Ladies 4 x 2 Medley Squad*
9. *Gents 4 x 2 Freestyle Squad*
10. *Ladies 4 x 2 Freestyle Squad*
11. *Gents Intermediates 4 x 2 Medley Squad*
12. *Ladies Intermediates 4 x 2 Medley Squad*
13. *Junior Gents 4 x 2 Individuals*
14. *Junior Ladies 4 x 2 Individuals*
15. *Gents 4 x 2 Medley Squad*
16. *Ladies 4 x 2 Medley Squad*

101.5 Once League competition fixtures are commenced they shall be continued without break until the League fixtures are concluded, except in special circumstances and then only with the consent of the Association Official in charge and the Captain or Manager of both teams.

101.6 Each Club shall be required, before the end of January, to submit the time at which they propose to commence league fixtures for approval of Council.

101.7 Any Club causing a contest to commence late must be reported to the Association and such Clubs be fined £25.00, if unable to show just cause.

N.B. *The before going to apply to home or away teams.*

101.8 The fixtures shall be mutually arranged prior to the February Council Meeting, **and all Clubs must hand to the Association Secretary a list of fixtures prior to this meeting**, to be received prior to the start of the meeting. Any Club failing to do so shall be fined £25.00.

101.9 Clubs shall be allowed double fixtures if they so wish.

101.10 A list of persons competent to act as Referees shall be adopted at the Annual General Meeting but additions may be made at any ordinary meeting of the Council.

101.11 Referees shall be appointed by the Organiser of the Senior Swimming League Competition. The home team shall pay him his expenses, as defined in A.S.A. Laws. Clubs failing to comply with this By-Law shall be fined £25.00 in addition to the Referee's Expenses. No Referee shall act as such in a competition in which his own Club is taking part, unless by the consent of both teams, such consent shall be in writing.

N.B. – This By-Law shall not apply to the Association Secretary if he is on the list of Official Referees.

101.12 Home Club shall be responsible for confirming fixtures with all appointed officials seven days prior to the fixture. In the event of the Home Club not being able to contact any of the appointed officials personally or any of the appointed officials being not available, the Home Club shall report the facts to the Organiser of the Swimming League Competition six days prior to the fixture. The penalty for any breach of this By-Law shall be £25.00.

101.13 Maximum Admittance Charge at Galas - £1.00 (including Programme)

101.14 All Juniors to be under 17 years and all Intermediates to be under 20 years on 31st October in year of competition.

101.15 The Gents, Ladies, Gents Intermediates, Ladies Intermediates, Junior Gents and Junior Ladies Freestyle Squads will consist of four swimmers to swim two lengths of the bath Freestyle.

101.16 The Gents, Ladies, Junior Gents and Junior Ladies Medley Squads will consist of four swimmers each to swim two lengths of the bath. The order of swim to be: 1 – Backstroke, 2 – Breaststroke, 3 – Butterfly, 4 – Freestyle.

101.17 The Gents, Ladies, Junior Gents and Junior Ladies Individuals shall consist of four individual races in the following order: 1 – Backstroke, 2 – Breaststroke, 3 – Butterfly, 4 – Freestyle. No swimmer may swim more than one style.

101.18 All races in the Individuals shall be swum from scratch and to follow each other immediately, all swimmers taking part in these races to be on the side of the bath before the first race starts.

101.19 The Team Manager or Captain will furnish the Referee, after the competition but on the date of the competition, with a completed Team Sheet and a certificate confirming By-Law 1001.1 has been complied with. The Home Club must forward the Team Sheets and certificates, together with the Result Sheets, within seven days to the Organiser of the Swimming League Competition, who shall keep a record of all competitors taking part in the Association Competitions. Clubs failing to comply with this By-Law shall be fined £25.00.

101.20 Any Club being unable to field a complete team for any fixture shall forfeit the points to the opposing teams in the events concerned

101.21 A Club failing to fulfil any of its fixtures without just cause on the date fixed shall be fined £25.00 and the points awarded to the opposing teams.

101.22 All protests against the eligibility of a competitor shall be forwarded within seven days of the match to the Association Secretary, accompanied by a fee of £25.00. Such fee shall be forfeited if the protest be considered frivolous. The protesting Club must notify the Referee within 30 minutes of the conclusion of the contest.

101.23 Any Club found guilty of including an ineligible competitor for any fixture shall be fined £25.00 and the points awarded to the opposing teams in the events concerned.

101.24 Points awarded for the individuals shall be 1 point for a win and ½ point for a dead heat.

101.25 The swimmer recording the highest number of points and the Runners-up for each style in the Gents, Ladies, Junior Gents, and Junior Ladies Individuals shall be awarded suitable mementos.

101.26 Points awarded for each squad event in the Senior Swimming League Competition shall be two points for a win, one point for a dead heat and ½ point for second place.

101.27 Cases arising out of breaches of By-Laws of this Association, or in connection with the fixtures which transpire before the end of each month, shall be decided in the presence or absence of those concerned at the following meeting. Fines inflicted must be paid within 21 days, failing which, the Club concerned shall take no further part in any competitions or business of the Association until the fines are paid.

101.28 The League Champions and Runners-up of each Competition shall be presented with four Medals, or other mementos, of such value as the Council shall determine.

101.29 In the event of a tie for first place at the end of the season, the Clubs concerned in the tie shall be declared Joint Champions with no Runners-up being declared. In the event of more than one Club tying for Second Place the Clubs concerned in the tie shall be declared Joint Runners-up.

101.30 In the event of two or more competitors tying with the same number of points in the Individuals, the competitors concerned shall be declared Joint Winners and awarded suitable mementos with no Runners-up being declared. In the event of more than one swimmer tying for Runners-up the swimmers concerned shall be declared Joint Runners-up and awarded suitable mementos.

101.31 In the event of a Club withdrawing or being suspended from the League during the season, their record of points shall be expunged from the League tables.

201 INTERMEDIATE SWIMMING LEAGUE COMPETITION

201.1 The Intermediate Swimming League Competition shall take place annually between 1st March and 31st October.

201.2 Entries to be made to the Association Secretary by the end of January.

201.3 Entry Fee to be £18.00 to be paid by the end of January.

201.4 The Competition shall consist of one or more Divisions depending on the number of Clubs entered, with a maximum of nine in each Division.

201.5 Teams shall meet each other once each season. The Intermediate Swimming League Organiser to arrange that each Club has the same number of Home and Away fixtures (where practicable)

201.6 Each Club will swim two swimmers in each Individual Event and one team in each Team Event.

201.7 New Teams entering the competition for the first time may only enter in the lowest Division.

201.8 The fixtures shall be mutually arranged prior to the February Council Meeting, ***and all Clubs must hand to the Association Secretary a list of fixtures prior to this meeting***, to be received prior to the start of the meeting. Any Club failing to do so shall be fined £25.00.

201.9 All protests against the eligibility of a competitor shall be forwarded within seven days of the match to the Association Secretary, accompanied by a fee of £25.00. Such fee shall be forfeited if the protest be considered frivolous. The protesting Club must notify the Referee within 30 minutes of the conclusion of the contest.

201.10 Cases arising out of breaches of By-Laws of this Association, or in connection with the fixtures which transpire before the end of each month, shall be decided in the presence or absence of those concerned at the following meeting. Fines inflicted must be paid within 21 days, failing which, the Club concerned shall take no further part in any competitions or business of the Association until the fines are paid.

201.11 Order of Events to be as follows:

Odd Numbers 1 to 35 – Girls Events

Even Numbers 2 to 36 – Boys Events

Event 37 – Mixed Event

1 / 2	11 years & under	2 lengths Backstroke
3 / 4	13 years & under	2 lengths Breaststroke
5 / 6	15 years & under	2 lengths Butterfly
7 / 8	11 years & under	2 lengths Freestyle
9 / 10	13 years & under	2 lengths Backstroke
11 / 12	15 years & under	2 lengths Breaststroke
13 / 14	11 years & under	2 lengths Butterfly
15 / 16	13 years & under	2 lengths Freestyle
17 / 18	15 years & under	2 lengths Backstroke
19 / 20	11 years & under	2 lengths Breaststroke
21 / 22	13 years & under	2 lengths Butterfly
23 / 24	15 years & under	2 lengths Freestyle
25 / 26	11 years & under	4 x 1 Medley Relay
27 / 28	13 years & under	4 x 1 Freestyle Relay
29 / 30	15 years & under	4 x 1 Medley Relay
31 / 32	11 years & under	4 x 1 Freestyle Relay
33 / 34	13 years & under	4 x 1 Medley Relay
35 / 36	15 years & under	4 x 1 Freestyle Relay
37	Mixed Freestyle Cannon (1 Girl, 1 Boy from each Age Group) 6 x 1 length Freestyle Relay in the order of 11 years & under, 13 years & under, 15 years & under.	

201.12 Points System Individual Events:

1st - 4 points

2nd - 3 points

3rd - 2 points

4th - 1 point

Relay Events:

1st - 4 points

2nd - 2 points

Disqualification - Nil points

201.13 Age Groups of competitors to be as at 31st October in year of competition.

201.14 Swimmers may swim in all events in their Age Group or above.

201.15 Home Club shall be responsible for confirming fixtures with all appointed officials seven days prior to the fixture. In the event of the Home Club not being able to contact any of the appointed officials personally or any of the appointed officials being not available, the Home Club shall report the facts to the Organiser of the Swimming League Competition six days prior to the fixture. The penalty for any breach of this By-Law shall be £25.00.

201.16 Any Club found guilty of including an ineligible competitor for any fixture shall be fined £25.00 and the points awarded to the opposing teams in the events concerned.

201.17 A Club failing to fulfil any of its fixtures without just cause on the date fixed shall be fined £25.00 and the points awarded to the opposing teams

201.18 The Team Manager or Captain will furnish the Referee, after the competition but on the date of the competition, with a completed Team Sheet and a certificate confirming By-Law 1001.1 has been complied with. The Home Club must forward the Team Sheets and certificates, together with the Result Sheets, within seven days to the Organiser of the Swimming League Competition, who shall keep a record of all competitors taking part in the Association Competitions. Clubs failing to comply with this By-Law shall be fined £25.00

201.19 Maximum Admittance Charge at Galas - £1.00 (including Programme)

201.20 The Team gaining the most points in the League Fixture will be awarded 2 points. In the event of both Teams scoring the same number of points in the League Fixture, each Team will be awarded 1 League Point.

201.21 Referees shall be appointed by the Organiser of the Intermediate Swimming League Competition. The home team shall pay him his expenses, as defined in A.S.A. Laws. Clubs failing to comply with this By-Law shall be fined £25.00 in addition to the Referee's Expenses. No Referee shall act as such in a competition in which his own Club is taking part, unless by the consent of both teams, such consent shall be in writing.

N.B. – This By-Law shall not apply to the Association Secretary if he is on the list of Official Referees.

201.22 The Top Team in each Division will be awarded the League Trophy to be held for twelve months or until the next competition. The two Top Teams in each Division will be awarded with a set of medals (25) or other mementos of such value as the Council shall determine.

201.23 In the event of any Club in Division 1 resigning or not entering the competition, the Council shall have the Authority to promote more than two teams from the lower Division in order to keep the number of teams in each Division as equal as possible. Where there are an odd number of teams entered in the competition, the higher number of teams will be allocated to the lower Division.

201.24 The bottom two teams in each Division (with the exception of the lowest Division) to be relegated to the next lower Division.

201.25 In the event of a tie between two or more teams for promotion or relegation, the number of points gained in the League fixtures will be taken into consideration.

201.26 In the event of a Club withdrawing or being suspended from the League during the season, their record of points shall be expunged from the League tables.

301 JUNIOR SWIMMING LEAGUE COMPETITION

301.1 The Competition shall take place annually between 1st March and 31st October.

301.2 Entries to be made to the Association Secretary by the end of January.

301.3 Entry Fee to be £18.00 to be paid by the end of January.

301.4 The competition shall consist of one or more Divisions depending on the number of Clubs entered.

301.5 New Teams entering the competition for the first time may only enter in the Lowest Division.

301.6 Age Groups of competitors to be as at 31st October in year of competition as under:

- a) 10 years & under (minimum age 9 years)
- b) 12 years & under
- c) 14 years & under
- d) 16 years & under

301.7 Swimmers may swim in all events in their own Age Group or above.

301.8 Clubs shall meet each other once per season. The Junior Swimming League Organiser to arrange that each Club has the same number of Home and Away matches (where practicable)

301.9 Points System to be:

- 1st - 2 points 2nd - 1 point
- Disqualification - Nil points

301.10 Each Club shall be required, before the end of January, to submit the time at which they propose to commence league fixtures for approval of Council.

301.11 Any Club causing a contest to commence late must be reported to the Association and such Clubs be fined £25.00, if unable to show just cause.

N.B. *The before going to apply to home or away teams.*

301.12 The fixtures shall be mutually arranged prior to the February Council Meeting, **and all Clubs must hand to the Association Secretary a list of fixtures prior to this meeting**, to be received prior to the start of the meeting. Any Club failing to do so shall be fined £25.00.

301.13 A list of persons competent to act as Referees shall be adopted at the Annual General Meeting but additions may be made at any ordinary meeting of the Council.

301.14 Referees shall be appointed by the Organiser of the Junior Swimming League Competition. The home team shall pay him his expenses, as defined in A.S.A. Laws. Clubs failing to comply with this By-Law shall be fined £25.00 in addition to the Referee's Expenses. No Referee shall act as such in a competition in which his own Club is taking part, unless by the consent of both teams, such consent shall be in writing.

N.B. – This By-Law shall not apply to the Association Secretary if he is on the list of Official Referees.

301.15 Maximum Admittance Charge at Galas - £1.00 (including Programme)

301.16 Home Club shall be responsible for confirming fixtures with all appointed officials seven days prior to the fixture. In the event of the Home Club not being able to contact any of the appointed officials personally or any of the appointed officials being not available, the Home Club shall report the facts to the Organiser of the Swimming League Competition six days prior to the fixture. The penalty for any breach of this By-Law shall be £25.00.

301.17 The Team Manager or Captain will furnish the Referee, after the competition but on the date of the competition, with a completed Team Sheet and a certificate confirming By-Law 1001.1 has been complied with. The Home Club must forward the Team Sheets and certificates, together with the Result Sheets, within seven days to the Organiser of the Swimming League Competition, who shall keep a record of all competitors taking part in the Association Competitions. Clubs failing to comply with this By-Law shall be fined £25.00

301.18 Any Club being unable to field a complete team for any fixture shall forfeit the points to the opposing teams in the events concerned

301.19 A Club failing to fulfil any of its fixtures without just cause on the date fixed shall be fined £25.00 and the points awarded to the opposing teams.

301.20 All protests against the eligibility of a competitor shall be forwarded within seven days of the match to the Association Secretary, accompanied by a fee of £25.00. Such fee shall be forfeited if the protest be considered frivolous. The protesting Club must notify the Referee within 30 minutes of the conclusion of the contest.

301.21 Any Club found guilty of including an ineligible competitor for any fixture shall be fined £25.00 and the points awarded to the opposing teams in the events concerned.

301.22 Cases arising out of breaches of By-Laws of this Association, or in connection with the fixtures which transpire before the end of each month, shall be decided in the presence or absence of those concerned at the following meeting. Fines inflicted must be paid within 21 days, failing which, the Club concerned shall take no further part in any competitions or business of the Association until the fines are paid.

301.23 Home Club to be responsible for production of programmes.

301.24 The top team in each division will be awarded the League Trophy to be held for twelve months or until the next competition.

301.25 The League Champions and Runners-up of each squad event shall be presented with four medals, or other mementos, of such value as the Council shall determine.

301.26 In the event of a tie for first place at the end of the season, the Clubs concerned in the tie shall be declared Joint Champions, with no Runners-up being declared. In the event of more than one Club tying for second place, the Clubs concerned shall be declared Joint Runners-up.

301.27 In the event of a Club withdrawing or being suspended from the League during the season, their record of points shall be expunged from the League tables.

301.28 Order of events:

Events 1 – 12 consist of (a) Girls Team and (b) Boys Team

Events 13 – 24 are all Mixed 4 x 1 Team Events (Girl, Boy, Girl, Boy)

Lane order for Events 1 – 12:

Single fixtures

Lane 1 – Home Girls

Lane 2 – Away Girls

Lane 3 – Home Boys

Lane 4 – Away Boys

Double fixtures

Lane 1 – Away Girls (A)

Lane 2 – Home Girls

Lane 3 – Away Girls (B)

Lane 4 – Away Boys (A)

Lane 5 – Home Boys

Lane 6 – Away Boys (B)

Lane order for events 13 – 24

Single Fixtures

Lane 2 Away Team

Lane 3 Home Team

Double fixtures

Lane 2 – Away Team (A)

Lane 3 – Home Team

Lane 4 – Away Team (B)

Order of Events

- 1 – 10 years & under 4 x 1 Squad (2 Breaststroke, 2 Freestyle) *
- 2 – 12 years & under 4 x 2 Medley Squad
- 3 – 14 years & under 4 x 2 Freestyle Squad
- 4 – 16 years & under 4 x 2 Squad (2 Breaststroke, 2 Freestyle) *
- 5 – 10 years & under 4 x 1 Medley Squad
- 6 – 12 years & under 4 x 2 Freestyle Squad
- 7 – 14 years & under 4 x 2 Squad (2 Breaststroke, 2 Freestyle) *
- 8 – 16 years & under 4 x 2 Medley Squad
- 9 – 10 years & under 4 x 1 Freestyle Squad
- 10 – 12 years & under 4 x 2 Squad (2 Breaststroke, 2 Freestyle) *
- 11 – 14 years & under 4 x 2 Medley Squad
- 12 – 16 years & under 4 x 2 Freestyle Squad
- 13 – Mixed 10 years & under 4 x 1 Squad (2 Breaststroke, 2 Freestyle) *
- 14 – Mixed 12 years & under 4 x 1 Medley Squad
- 15 – Mixed 14 years & under 4 x 1 Freestyle Squad
- 16 – Mixed 16 years & under 4 x 1 Squad (2 Breaststroke, 2 Freestyle) *
- 17 – Mixed 10 years & under 4 x 1 Medley Squad
- 18 – Mixed 12 years & under 4 x 1 Freestyle Squad
- 19 – Mixed 14 years & under 4 x 1 Squad (2 Breaststroke, 2 Freestyle) *
- 20 – Mixed 16 years & under 4 x 1 Medley Squad
- 21 – Mixed 10 years & under 4 x 1 Freestyle Squad
- 22 – Mixed 12 years & under 4 x 1 Squad (2 Breaststroke, 2 Freestyle) *
- 23 – Mixed 14 years & under 4 x 1 Medley Squad
- 24 – Mixed 16 years & under 4 x 1 Freestyle Squad

*** Freestyle in these events means any other stroke other than Breaststroke**

301.29 Clubs shall be allowed double fixtures if they so wish.

301.30 In the event of any Club in Division 1 resigning or not entering the competition, the Council shall have the Authority to promote more than two teams from the lower Division in

order to keep the number of teams in each Division as equal as possible. Where there are an odd number of teams entered in the competition, the higher number of teams will be allocated to the lower Division.

301.31 The bottom two teams in each Division (with the exception of the lowest Division) to be relegated to the next lower Division.

401 JUBILEE SWIMMING COMPETITION

401.1 The Competition shall take place annually between 1st March and 31st October.

401.2 Entry Fee to be £18.00 to be paid by the end of January.

401.3 Entries to be made to the Association Secretary by the end of January.

401.4 Draw to be made at the February Council meeting.

401.5 Association Secretary to arrange composition of the Galas in accordance with the numbers of Clubs entered.

401.6 Clubs in Lane 1 at each Gala to be the Host Clubs unless this Club has already been Host Club, then the Club in next lowest Lane who has not already been a Host Club will be Host Club.

401.7 Host Club to be responsible for cost of bath hire and all arrangements for the gala including provision of programmes. Away Clubs to be responsible for the cost of their own travel.

401.8 Age Groups of swimmers to be as at 31st October in year of competition.

401.9 Officials to be appointed by the Association Secretary.

401.10 The host Club shall pay the appointed officials their expenses, as defined by ASA Laws. Clubs failing to comply with this By-Law shall be fined £25.00 in addition to the Official's expenses.

401.11 Maximum Admittance Charge at Galas - £1.00 (including Programme)

401.12 Home Club shall be responsible for confirming fixtures with all appointed officials seven days prior to the fixture. In the event of the Home Club not being able to contact any of the appointed officials personally or any of the appointed officials being not available, the Home Club shall report the facts to the Association Secretary six days prior to the fixture. The penalty for any breach of this By-Law shall be £25.00.

401.13 Any Club found guilty of including an ineligible competitor for any fixture shall be fined £25.00 and the points awarded to the opposing teams in the events concerned.

401.14 A Club Official from each Club will furnish the Referee, on the day of the gala with a completed Team Sheet and a certificate confirming By-Law 1001.1 has been complied with. The Home Club must forward the Team Sheets and certificates, together with the Result Sheets, within seven days to the Association Secretary. The penalty for any breach of this By-Law shall be fined £25.00.

401.15 All protests against the eligibility of a competitor shall be forwarded within seven days of the match to the Association Secretary, accompanied by a fee of £25.00. Such fee shall be forfeited if the protest be considered frivolous. The protesting Club must notify the Referee within 30 minutes of the conclusion of the contest.

401.16 Any Club not fulfilling a fixture shall be struck out of the competition and fined £25.00

401.17 Cases arising out of breaches of By-Laws of this Association, or in connection with the fixtures which transpire before the end of each month, shall be decided in the presence or absence of those concerned at the following meeting. Fines inflicted must be paid within 21 days, failing which, the Club concerned shall take no further part in any competitions or business of the Association until the fines are paid.

401.18 Galas to take place on Mondays to Fridays as follows:

1 st Round	-	First week in March
2 nd round	-	Third week in May
3 rd Round	-	First week in July
Finals	-	Second week in October

(First week in month is the week commencing with the first Monday of the month)

401.19 Age Groups to be:

10 years & under (minimum age 9 years); 11 years & under
12 years & under; 13 years & under

Swimmers may swim in all events in their Age Group or above.

401.20 Distances to be swum:

INDIVIDUAL EVENTS

10 years – 1 length; 12 years & under – 2 lengths
11 years & under – 2 lengths; 13 years & under – 2 lengths

SQUAD EVENTS – 4 x 1 length

401.21 Points System to be:

ALL EVENTS:

1st - 4 points; 2nd - 3 points; 3rd - 2 points ; 4th - 1 point

All disqualifications to be announced. In the event of a Dead Heat, each competitor involved in the Dead Heat will be awarded the maximum points applicable to the particular placing.

401.22 Gala Points to be awarded:

1st - 4 points; 2nd - 3 points; 3rd - 2 points; 4th - 1 point

401.23 The competing Clubs in the Top Final Gala will be awarded a Jubilee Shield to hold for twelve months or until the next Jubilee Swimming Competition.

401.24 The teams competing in the Top Final Gala will each be awarded 25 Mementos of such value as the Council shall determine.

401.25 The winning Clubs in the other Final Galas will be awarded a Jubilee Shield to hold for twelve months or until the next Jubilee Swimming Competition.

401.26 In the event of a tie on points in the Top Final Gala, the result will be determined by the number of first places gained, and in the event of there still being equality, then the number of second third or fourth places gained will be taken into consideration.

401.27 In the event of a tie on points in any of the other Final Galas, the Clubs concerned in the tie will hold the Jubilee Trophy jointly.

401.28 Programme of Events to be:
(Odd numbers Girl's Events, Even numbers Boys' Events)

1 / 2	10 years 1 length Backstroke
3 / 4	11 years & under 2 lengths Breaststroke
5 / 6	12 years & under 2 lengths Butterfly
7 / 8	13 years & under 2 lengths Freestyle
9 / 10	11 years & under 4 x 1 Medley Squad
11 / 12	12 years & under 2 lengths Freestyle
13 / 14	13 years & under 2 lengths Backstroke
15 / 16	10 years 1 length Breaststroke
17 / 18	11 years & under 2 lengths Butterfly
19 / 20	13 years & under 4 x 1 Freestyle Squad
21 / 22	10 years 1 length Butterfly
23 / 24	11 years & under 2 lengths Freestyle
25 / 26	12 years & under 2 lengths Backstroke
27 / 28	13 years & under 2 lengths Breaststroke
29 / 30	11 years & under 4 x 1 Freestyle Squad
31 / 32	12 years & under 2 lengths Breaststroke
33 / 34	13 years & under 2 lengths Butterfly
35 / 36	10 years 1 length Freestyle
37 / 38	11 years & under 2 lengths Backstroke
39 / 40	13 years & under 4 x 1 Medley Squad
41 / 42	Cannon 4 x 1 Freestyle Squad

(One swimmer each Age Group in the order:
10 & under, 11 & under, 12 & under, 13 & under)

501 WARBURTON AGE GROUP COMPETITION

501.1 This annual competition shall take place between 31st March and 31st October and shall be open to members of affiliated Clubs provided they come within the defined Age Groups as laid down.

501.2 All entries to be made through their Clubs.

501.3 Age Groups of competitors to be as at the date of the last Warburton gala in year of competition.

501.4 Individual Events to be:

9 years, 10 years – 50 metres Backstroke, Breaststroke, Butterfly, Freestyle, and 4 x 25 metres Individual Medley.

11 years, 12 years, 13 years, 14 years, 15 years, 16 years and over – 50 metres and 100 metres Backstroke, Breaststroke, Butterfly, Freestyle and 4 x 50 metres Individual Medley.

Team Events to be:

9/10 years, 11/12 years, 13/14 years, 15/16 years, 17 years and over – 4 x 50 metres Medley Team, Freestyle Team. Clubs may enter one Boys' Team, one Girl's Team and one Mixed Team (Girl, Girl, Boy, Boy) in each of the Team Events.

501.5 The first, second and third placed swimmers in the Individual Events finals or the fastest three swimmers in the Heat Declared Winner Events will receive awards. The first, second and third placed teams in the Team Events finals or the fastest three teams in the Heat Declared Winner events will receive four awards per team.

501.6 Entry Fees to be Individual Events - £3.50; Team Events - £4.50

501.7 Points to be awarded as follows: Individual Events finals, or the fastest six swimmers in the Heat Declared Winner events – 6, 5, 4, 3, 2, 1. Team Events finals or the fastest six teams in the Heat Declared Winner events – 12, 10, 8, 6, 4, 2. In the Mixed Team Events finals or the fastest six teams, the points awarded will be equally divided between the Girls and Boys. Highest number to the winner, the rest in sequence.

501.8 The Club gaining the most points in the Girls Events shall be awarded the Warburton Trophy (Girls) and the Club gaining the most points in the Boys Events shall be awarded the Warburton Trophy (Boys) to be held for twelve months. In the event of a tie on points the Clubs concerned shall hold the Trophy jointly.

601 AGE GROUP SWIMMING KNOCKOUT COMPETITION

601.1 Competition to be held between 1st March and 31st October annually.

601.2 Entries to be made to the Association Secretary by the end of January

601.3 Entry Fee to be £18.00

601.4 Age of competitors to be as at 31st October in the year of competition.

601.5 Swimmers may swim in all events in their Age Group or above.

601.6 All Events to be over 100 yards, 100 metres or 110 yards except the Individual Medley which will be 4 x 1 length.

601.7 Draw to be made at the February Council Meeting.

601.8 Competition to be played as under:

- a) Preliminary Round by end of March
- b) 1st Round by end of April
- c) 2nd Round by end of June
- d) Semi-finals by end of July
- e) Final by end of October (in a baths arranged by the Association)

601.9 Referees shall be appointed by the Association Secretary. The home team shall pay him his expenses, as defined in A.S.A. Laws. Clubs failing to comply with this By-Law shall be fined £25.00 in addition to the Referee's Expenses. No Referee shall act as such in a competition in which his own Club is taking part, unless by the consent of both teams, such consent shall be in writing.

N.B. – This By-Law shall not apply to the Association Secretary if he is on the list of Official Referees.

601.10 Maximum Admittance Charge at Galas - £1.00 (including Programme)

601.11 Home Club shall be responsible for confirming fixtures with all appointed officials seven days prior to the fixture. In the event of the Home Club not being able to contact any of the appointed officials personally or any of the appointed officials being not available, the Home Club shall report the facts to the Association Secretary six days prior to the fixture. The penalty for any breach of this By-Law shall be £25.00.

601.12 Any Club being unable to field a complete team for any fixture shall forfeit the points to the opposing teams in the events concerned.

601.13 Any Club failing to fulfil any of its fixtures without just cause on the date fixed shall be fined £25.00 and the points awarded to the opposing teams.

601.14 All protests against the eligibility of a competitor shall be forwarded within seven days of the match to the Association Secretary, accompanied by a fee of £25.00. Such fee shall be forfeited if the protest be considered frivolous. The protesting Club must notify the Referee within 30 minutes of the conclusion of the contest.

601.15 Any Club found guilty of including an ineligible competitor for any fixture shall be fined £25.00 and the points awarded to the opposing teams in the events concerned.

601.16 The Team Manager or Captain will furnish the Referee, after the competition but on the date of the competition, with a completed Team Sheet and a certificate confirming By-Law 1001.1 has been complied with. The Home Club must forward the Team Sheets and certificates, together with the Result Sheets, within seven days to the Association Secretary, who shall keep a record of all competitors taking part in the Association Competitions. Clubs failing to comply with this By-Law shall be fined £25.00.

601.17 Cases arising out of breaches of By-Laws of this Association, or in connection with the fixtures which transpire before the end of each month, shall be decided in the presence or absence of those concerned at the following meeting. Fines inflicted must be paid within 21 days, failing which, the Club concerned shall take no further part in any competitions or business of the Association until the fines are paid.

601.18 Points System:

- a) Girls: 1st 2 points; 2nd 1 point
- b) Boys: 1st 2 points; 2nd 1 point
- c) Cannon Team: 1st 2 points; 2nd 1 point
- d) Disqualification: Nil points

601.19 In the event of a tie at the end of any match in this competition, the team which has won the last event will be adjudged the winners of the match.

601.20 Order of Events to be:

Odd numbers Girls Events, Even numbers Boys Events except Event 31 (which is a mixed event)

1 / 2	12 years & under Backstroke	19 / 20	12 years & under 4 x 1 Ind. Medley
3 / 4	14 years & under Breaststroke	21 / 22	14 years & under Backstroke
5 / 6	16 years & under Butterfly	23 / 24	16 years & under Breaststroke
7 / 8	12 years & under Freestyle	25 / 26	12 years & under Butterfly
9 / 10	14 years & under 4 x 1 Ind. Medley	27 / 28	14 years & under Freestyle
11 / 12	16 years & under Backstroke	29 / 30	16 years & under 4 x 1 Ind. Medley
13 / 14	12 years & under Breaststroke	31	6 x 2 Cannon Freestyle Team (Girl, Boy 12 & under; Girl, Boy 14 & under; Girl, Boy 16 & under)
15 / 16	14 years & under Butterfly		
17 / 18	16 years & under Freestyle		

601.21 The Winners and Runners-up of this Competition shall each receive 20 Mementos of such value as the Council shall determine.

701 INTER-ASSOCIATION PRELIMINARY AGE GROUP COMPETITION AND ASSOCIATION AGE GROUPS SHIELDS GALAS

701.1 The Inter Association Preliminary Age Group Competition and Association Age Groups Shields Galas will be organised annually by the Council.

701.2 The galas will be held in January / February.

701.3 Conditions regarding Events, Age Groups and Distances to be swum will be as laid down by Council.

701.4 Entry Fees to the competitions to be:

Individual Events £3.50;
Team Events £4.50

701.5 Entries to be forwarded to the Age Group Organiser 28 days prior to the first gala.

801 ASSOCIATION SWIMMING CHAMPIONSHIPS

801.1 The Association Swimming Championships shall be held annually under the control of the Association on a date and at a venue approved by Council

801.2 All Championships shall be confined to members of an Affiliated Club.

801.3 The Individual Championships to be Ladies, Gents, Junior Ladies and Junior Gents 50 metres Freestyle, 100 metres Backstroke, Breaststroke, Butterfly and Freestyle and 200 metres Individual Medley.

801.4 Entries accompanied by Entry Fees must be made to the Age Group Organiser by the Entry Date as decided by Council. All Entries to be made through Clubs.

801.5 The Entry Fees shall be:

Individual Championships - £3.50
Team Championship - £4.50

801.6 The Team Championship to be a Mixed Open Age 4 x 50 metres Freestyle Team (Female, Female, Male, Male).

801.7 Clubs may enter one team in the Team Championship.

801.8 In the Team Championship each Club competing shall hand a list of their team to the Referee prior to the start of the Championship.

801.9 Competitors in the Junior Championships shall be under 17 years on the day of the Championships.

801.10 The first, second and third placed swimmers in the Individual Championships and the first, second and third placed teams in the Team Championship shall be awarded medals or other Mementos, the value of which shall be decided by the Council.

801.11 A Top Club Trophy to be awarded to the Club gaining the most points in the Swimming Championships.

801.12 Points for the Top Club Trophy to be awarded as follows:
Individual Events:

First – 6 points; Second – 5 points; Third – 4 points
Fourth – 3 points; Fifth – 2 points; Sixth – 1 point

Team Event:

First – 12 points; Second – 10 points; Third – 8 points
Fourth – 6 points; Fifth – 4 points; Sixth – 2 point

901 BOB FODEN MEMORIAL RACE

901.1 This annual competition in memory of Bob Foden of Hyde Seal will be open to all Affiliated Clubs who may enter one team and only swimmers of that Club shall be eligible to compete.

901.2 Entries to be made to the Age Group Organiser at least 28 days prior to the competition accompanied by an Entry Fee of £4.50

901.3 This Competition to be under the control of the Council.

901.4 Age groups of competitors to be as at the date of the last Warburton Gala in year of competition.

901.5 Composition of team will be:

<i>Girl 9 years</i>	<i>1 length Freestyle</i>
<i>Boy 9 years</i>	<i>1 length Freestyle</i>
<i>Girl 10 years & under</i>	<i>1 length Freestyle</i>
<i>Boy 10 years & under</i>	<i>1 length Freestyle</i>
<i>Girl 11 years & under</i>	<i>1 length Freestyle</i>
<i>Boy 11 years & under</i>	<i>1 length Freestyle</i>
<i>Girl 12 years & under</i>	<i>2 lengths Freestyle</i>
<i>Boy 12 years & under</i>	<i>2 lengths Freestyle</i>
<i>Girl 14 years & under</i>	<i>2 lengths Freestyle</i>
<i>Boy 14 years & under</i>	<i>2 lengths Freestyle</i>
<i>Girl 16 years & under</i>	<i>2 lengths Freestyle</i>
<i>Boy 16 years & under</i>	<i>2 lengths Freestyle</i>
<i>Girl Open Age</i>	<i>2 lengths Freestyle</i>
<i>Boy Open Age</i>	<i>2 lengths Freestyle</i>

1001 COMPETITORS IN ASSOCIATION COMPETITIONS

1001.1 A competitor in any of this Association's Swimming Competitions must be an "eligible competitor" as defined in A.S.A. Competition Laws and a member of a Club they are competing for.

1001.2 Any competitor in any of this Association's Swimming may not compete in the name of another Club in any swimming competitions promoted by the Association in the same calendar year.

1101 START TIME IN ASSOCIATION SWIMMING COMPETITIONS

1101.1 Start Time in all this Association's Swimming Competitions must be scheduled for not later than 8.15 pm.

1201 WARM UP PERIODS

1201.1 During warm-up periods in any of this Association's Swimming Competitions, all Clubs having swimmers taking part in the warm-up, must have a responsible person from that Club on the poolside, who will be responsible for the supervision and safety of their swimmers during the period of the warm-up.

1301 STARTS AND TAKE-OVERS IN SHALLOW WATER

1301.1 In any of this Association's Swimming Competitions all starts and Take-overs at the shallow end will be made in the water.

1401 HAND RAILS IN POOLS

1401.1 In any of this Association's Swimming Competitions held in pools with Hand Rails affixed in the pool, all competitors may turn and finish on the Hand Rails.

1501 STARTING BLOCKS, BACKSTROKE TURN INDICATORS AND FALSE START ROPES

1501.1 In swimming fixtures, Starting Blocks, Backstroke Turn Indicators should, wherever practical, be provided by the Home Club.

1601 CROWTHER PEACE MEMORIAL SENIOR AGGREGATE TROPHY

1601.1 To be awarded annually to the Club which gains the highest number of points in the Senior Swimming League during the season.

1601.2 Points awarded as follows: The number of points in the Final League Tables, viz. *Junior Gents Freestyle Squad, Junior Gents Medley Squad, Gents Intermediates Freestyle Squad, Gents Intermediates Medley Squad, Gents Medley Squad, Gents Freestyle Squad, Junior Ladies Freestyle Squad, Junior Ladies Medley Squad, Ladies Intermediates Freestyle Squad, Ladies Intermediates Medley Squad, Ladies Medley Squad, Ladies Freestyle Squad*. In the Individuals 1 point to be awarded for each win in each stroke in each event, ½ point to be awarded to each swimmer in the case of a dead heat.

1701 SENIOR WATER POLO COMPETITION

1701.1 The Senior Water Polo League Competition shall take place annually between 1st March and 31st October

1701.2 Clubs shall meet each other twice (home and away) each season

1701.3 Entry fee shall be £18.00 to be paid before the end of January

1701.4 Each Club shall be required, before the end of January, to submit the time at which they propose to commence league fixtures for approval of Council. These times to be confirmed or amended at the first meeting of the Council then circulated in the Handbook and thereupon become part of the By-Laws of the Association.

1701.5 Any Club causing a contest to commence late must be reported to the Association and such Clubs be fined £25.00, if unable to show just cause.

N.B. *The before going to apply to home or away teams.*

1701.6 The fixtures shall be arranged prior to the February Council Meeting, **and all Clubs must hand to the Association Secretary a list of fixtures prior to this meeting.** Any Club failing to do so shall be fined £25.00.

1701.7 A list of persons competent to act as Referees shall be adopted at the Annual General Meeting but additions may be made at any ordinary meeting of the Council. Any Club competing in the Senior Water Polo League must have at least one active Water Polo Referee on this list or pay a fine of £25.00.

1701.8 Referees shall be appointed by the Association Secretary. The home team shall pay him his expenses, as defined in A.S.A. Laws. Clubs failing to comply with this By-Law shall be fined £25.00 in addition to the Referee's Expenses. No Referee shall act as such in a competition in which his own Club is taking part, unless by the consent of both teams, such consent shall be in writing. N.B. – This By-Law shall not apply to the Association Secretary if he is on the list of Official Referees

1701.9 Maximum Admittance Charge at Galas - £1.00 (including Programme)

1701.10 Home Club shall be responsible for confirming fixtures with all appointed officials seven days prior to the fixture. In the event of the Home Club not being able to contact any of the appointed officials personally or any of the appointed officials being not available, the Home Club shall report the facts to the Association Secretary six days prior to the fixture. The penalty for any breach of this By-Law shall be £25.00.

1701.11 Home Clubs in Water Polo fixtures shall be responsible for providing adequate Timekeepers, Secretaries, Scoreboard and Water Polo equipment. Any Club in Water Polo fixtures shall provide their own Water Polo caps. The penalty for any breach of this By-Law shall be £25.00.

1701.12 The Team Manager or Captain will furnish the Referee, prior to the start of the match, with a completed Team Sheet and a certificate confirming By-Laws 2101.1, 2101.2 and 2101.3 have been complied with. The Home Club must forward the Team Sheets and certificates, together with the Result Sheets, within seven days to the Association Secretary, who shall keep a record of all competitors taking part in the Association Competitions. Clubs failing to comply with this By-Law shall be fined £25.00.

1701.13 A Club failing to fulfil any of its fixtures without just cause on the date fixed shall be fined £25.00 and the points awarded to the opposing team.

1701.14 All protests against the eligibility of a competitor shall be forwarded within seven days of the match to the Association Secretary, accompanied by a fee of £25.00. Such fee shall be forfeited if the protest be considered frivolous. The protesting Club must notify the Referee within 30 minutes of the conclusion of the contest.

1701.15 Any Club found guilty of including an ineligible competitor for any fixture shall be fined £25.00 and the points awarded to the opposing teams

1701.16 Cases arising out of breaches of By-Laws of this Association, or in connection with the fixtures which transpire before the end of each month, shall be decided in the presence or absence of those concerned at the following Council Meeting. Fines inflicted must be paid within 21 days, failing which, the Club concerned shall take no further part in any competitions or business of this Association until the fines are paid.

1701.17 Points awarded in the Senior Water Polo League Competition shall be two points for a win and one point for a draw.

1701.18 The League Champions and Runners-up of the Senior Water Polo Competition shall be presented with a set of Medals (13), or other mementos, of such value as the Council shall determine.

1701.19 In the event of a tie for first place at the end of the season, the Clubs concerned in the tie shall be declared Joint Champions with no Runners-up being declared. In the event of more than one Club tying for Second Place the Clubs concerned in the tie shall be declared Joint Runners-up.

1701.20 In the event of a Club withdrawing or being suspended from the League during the season, their record of points shall be expunged from the League tables.

1801 WATER POLO WINTER LEAGUE COMPETITIONS

YOUTH UNDER 16's GENTS UNDER 20's

1801.1 The competitions shall be open to all affiliated Clubs, who may enter one team in each competition and only players who are members of that Club shall be eligible.

1801.2 The competition shall take place annually between 1st January and 30th April and under control of the Council.

1801.3 Entries to be forwarded to the Association Secretary by 1st January in year of competition accompanied by a fee of £18.00.

1801.4 Clubs shall meet each other twice (home and away) each season.

1801.5 Clubs shall mutually arrange fixtures and send to the Association Secretary a list of their fixtures not later than the end of January. Any Club failing to do so shall be fined £25.00

1801.6 Under 16's to be under 16 on 31st December in year of competition

1801.7 Under 20's to be under 20 on 31st December in year of competition

1801.8 Referees shall be appointed by the Association Secretary. The home team shall pay him his expenses, as defined in A.S.A. Laws. Clubs failing to comply with this By-Law shall be fined £25.00 in addition to the Referee's Expenses. No Referee shall act as such in a competition in which his own Club is taking part, unless by the consent of both teams, such consent shall be in writing. N.B. – This By-Law shall not apply to the Association Secretary if he is on the list of Official Referees.

1801.9 Maximum Admittance Charge at Galas - £1.00 (including Programme)

1801.10 Home Club shall be responsible for confirming fixtures with all appointed officials seven days prior to the fixture. In the event of the Home Club not being able to contact any of the appointed officials personally or any of the appointed officials being not available, the Home Club shall report the facts to the Association Secretary six days prior to the fixture. The penalty for any breach of this Rule shall be £25.00.

1801.11 Home Clubs in Water Polo fixtures shall be responsible for providing adequate Timekeepers, Secretaries, Scoreboard and Water Polo equipment. Any Club in Water Polo fixtures shall provide their own Water Polo caps. The penalty for any breach of this By-Law shall be £25.00.

1801.12 The home Club shall send a completed Result Sheet to the Association Secretary within seven days of the match. Clubs failing to comply with this By-Law shall be fined £25.00

1801.13 A Club failing to fulfil any of its fixtures without just cause on the date fixed shall be fined £25.00 and the points awarded to the opposing teams.

1801.14 All protests against the eligibility of a competitor shall be forwarded within seven days of the match to the Association Secretary, accompanied by a fee of £25.00. Such fee shall be forfeited if the protest be considered frivolous. The protesting Club must notify the Referee within 30 minutes of the conclusion of the contest.

1801.15 Any Club found guilty of including an ineligible competitor for any fixture shall be fined £25.00 and the points awarded to the opposing teams

1801.16 Cases arising out of breaches of By-Laws of this Association, or in connection with the fixtures which transpire before the end of each month, shall be decided in the presence or absence of those concerned at the following Council Meeting. Fines inflicted must be paid within 21 days, failing which, the Club concerned shall take no further part in any competitions or business of this Association until the fines are paid.

1801.17 Points awarded in the Water Polo Winter League Competitions shall be two points for a win and one point for a draw.

1801.18 The League Champions and Runners-up of each Competition shall be presented with a set of Medals (13), or other mementos, of such value as the Council shall determine.

1801.19 In the event of a tie for first place at the end of the season, the Clubs concerned in the tie shall be declared Joint Champions with no Runners-up being declared. In the event of more than one Club tying for Second Place the Clubs concerned in the tie shall be declared Joint Runners-up.

1801.20 In the event of a Club withdrawing or being suspended from the League during the season, their record of points shall be expunged from the League tables.

1901 WATER POLO KNOCKOUT COMPETITIONS

YOUTH UNDER 16's GENTS UNDER 18's
GENTS UNDER 20's GENTS SENIOR

1901.1 The competitions shall take place annually between March 1st and October 31st, and shall be open to all affiliated Clubs who may enter one team in each competition, and only players who are members of that Club shall be eligible to play.

1901.2 Entries must be delivered to the Association Secretary accompanied by a fee of £18.00 not later than the end of January for each competition.

1901.3 The draw for the competitions shall be made at the time of the February Council Meeting.

1901.4 The dates for the completions of the various rounds shall be fixed by the Council and must be strictly adhered to.

1901.5 Association Secretary shall notify Clubs of their opponents and Clubs shall, within 14 days of this notification, confirm (in writing) to the Association Secretary the date of their mutually agreed fixtures. Clubs failing to comply with this By-Law shall be fined £25.00.

1901.6 Referees shall be appointed by the Association Secretary. The home team shall pay him his expenses, as defined in A.S.A. Laws. Clubs failing to comply with this By-Law shall be fined £25.00 in addition to the Referee's Expenses. No Referee shall act as such in a competition in which his own Club is taking part, unless by the consent of both teams, such consent shall be in writing. N.B. – This By-Law shall not apply to the Association Secretary if he is on the list of Official Referees.

1901.7 Maximum Admittance Charge at Galas - £1.00 (including Programme).

1901.8 Home Club shall be responsible for confirming fixtures with all appointed officials seven days prior to the fixture. In the event of the Home Club not being able to contact any of the appointed officials personally or any of the appointed officials being not available, the Home Club shall report the facts to the Association Secretary six days prior to the fixture. The penalty for any breach of this Rule shall be £25.00.

1901.9 Home Clubs in Water Polo fixtures shall be responsible for providing adequate Timekeepers, Secretaries, Scoreboard and Water Polo equipment. Any Club in Water Polo fixtures shall provide their own Water Polo caps. The penalty for any breach of this By-Law shall be £25.00.

1901.10 A Club failing to fulfil any of its fixtures without just cause on the date fixed shall be fined £25.00 and the points awarded to the opposing teams.

1901.11 All protests against the eligibility of a competitor shall be forwarded within seven days of the match to the Association Secretary, accompanied by a fee of £25.00. Such fee shall be forfeited if the protest be considered frivolous. The protesting Club must notify the Referee within 30 minutes of the conclusion of the contest.

1901.12 Cases arising out of breaches of By-Laws of this Association, or in connection with the fixtures which transpire before the end of each month, shall be decided in the presence or absence of those concerned at the following Council Meeting. Fines inflicted must be paid within 21 days, failing which, the Club concerned shall take no further part in any competitions or business of this Association until the fines are paid.

1901.13 The home Club shall send a completed Result Sheet to the Association Secretary within seven days of the match. Clubs failing to comply with this By-Law shall be fined £25.00.

1901.14 For the Final, the Association shall arrange the venue, appoint officials and pay their expenses.

1901.15 All matches shall be played to a finish. Should the score be level at full time, there will be an interval of five minutes. There shall then be played two periods, each of three minutes of actual play, with an interval of one minute to change ends. If at the end of extra time the score is still level, there will be a penalty shoot out to determine the result.

1901.16 The Winners and Runners-up of the Competition shall receive mementos (13) of such value as the Council shall determine. When a player taking part in the Final of the Competition is excluded without substitution, the memento to which he may be entitled, shall be withheld pending the discretion of the Council.

1901.17 Unless there is sufficient number of entries, the Council may decide the competition shall not be proceeded with.

1901.18 A Club found guilty of including an ineligible competitor or failing to compete in the preliminary rounds without reasonable notice shall be fined £25.00 and struck out of the competition.

1901.19 Any Club causing the Final to commence late, must be reported to the Association Secretary and shall be fined £25.00 if unable to show just cause.

1901.20 A Club qualifying for the Final and failing to compete, shall pay to the Association a fine of £25.00 plus any expenses incurred and may be struck out of the competition if unable to show just cause.

1901.21 Under 16's players must be under 16, Under 18's players must be under 18 and Under 20's players must be under 20 on 31st December in the year of competition.

2001 WATER POLO TOURNAMENTS

ACADEMY UNDER 14's
GENTS UNDER 20's

YOUTH UNDER 16's
GENTS SENIOR

GENTS UNDER 18's

2001.1 The tournaments shall take place annually between 1ST March and 31st October and shall be open to all affiliated Clubs who may enter one team in each tournament and only players who are members of that Club shall be eligible.

2001.2 Entries must be forwarded to the Association Secretary accompanied by a fee of £18.00.

2001.3 Entries close 28 days prior to date of the tournament.

2001.4 The competing players must be drawn from the 13 players named to the Recorder immediately prior to the commencement of the tournament.

2001.5 Association Secretary to arrange composition of the tournament in accordance with the number of teams entered.

2001.6 Referees, Timekeepers, Goal Judges and Secretaries for all matches will be appointed by the Association.

2001.7 Each team will appoint a Team Manager who will be responsible for his team being ready to enter the water 5 minutes before the end of the preceding match.

2001.8 Each team must provide their own Water Polo Caps.

2001.9 Team Captains will toss for choice of ends. The toss must be made (in the presence of the Referee) before the preceding game has finished.

2001.10 Teams must be ready to enter the water immediately upon the conclusion of the previous match or deemed to be absent and subject to disqualification from the competition. Teams must leave the water immediately upon the conclusion of their match.

2001.11 The duration of the games will be arranged by the Association Secretary according to the number of teams entered.

2001.12 A Club entering a Tournament and failing to compete shall pay a fine of £25.00 plus expenses incurred if unable to show just cause.

2001.13 Any player excluded without substitution in any game during the Tournament will not be allowed to take part in any further part of the Tournament.

2001.14 Any contingency or complaint arising and not covered by these By-Laws will be dealt with by Council or the Complaints Committee designated for the Tournament.

2001.15 Under 14's to be under 14, Under 16's to be under 16, Under 18's to be under 18 and Under 20's to be under 20 on 31st December in the year of competition.

2101 COMPETITORS IN ASSOCIATION WATER POLO COMPETITIONS

2101.1 A competitor in any of this Association's Water Polo must be an "eligible competitor" as defined in A.S.A. Competition Laws and a member of a Club they are competing for.

2101.2 Any competitor in any of this Association's Water Polo Competitions may not compete in the name of another Club in any water polo competitions promoted by the Association in the same calendar year.

2101.3 No competitors (except junior players under 17 years on 31st December in the year of competition) who compete for a Club in any division of the National Water Polo Leagues in the previous calendar year may not compete in the name of a Club in any of the Water Polo Competitions promoted by the Association.

2201 SPORTSMANSHIP CUP

2201.1 The Sportsmanship Cup, presented to the Association by Mr.H.S.Thompson, of Stockport, will be awarded annually to the Club adjudged to be the most sporting in the Association's Water Polo and Swimming Competitions.

2201.2 Nominations (including reasons for nomination) may be made (in writing) by any Association Officer or an Affiliated Club to the Association Secretary by the end of September.

2201.3 These nominations to be available to Council at the October Council Meeting.

2201.4 Voting (by ballot) to take place at the November Council Meeting and the Club with the highest number of votes will be awarded the Trophy, this to be presented at the Annual Presentation Dinner Dance. In the event of a tie taking place, the Clubs concerned in the tie will hold the Trophy jointly.

2301 ASSOCIATION TROPHIES

2301.1 All trophies belonging to the Association are perpetual trophies.

2301.2 Winners shall be entitled to hold, subject to By-Law 2301.3 below, the relative trophies upon which their names shall be engraved at the expense of the Association.

2301.3 A trophy may be held from the time of giving to the Trophy Controller a formal acknowledgment of receipt and an undertaking to return it, in a good and clean condition, together with any plinth and/or case, in accordance with directions to be given by the Trophy Controller.

2301.4 If the winner is under 18 years of age, the receipt must be countersigned by a parent, guardian or an authorised official of his Club. In the case of team events an authorised official of the winning Club shall sign.

2301.5 Trophies must remain in the bona fide possession of their holders and may not be taken out of the United Kingdom.

2301.6 A copy of the trophy receipt will be given to the holder.

2301.7 The Trophy Controller must be notified of:

- a) any loss of or damage to a trophy
- b) any change of address of a trophy holder

2301.8 Penalties: Holders will render themselves liable to fines as follows:

- a) for failure to return a trophy by the date directed - £25.00
- b) for the return of a trophy in a condition unsuitable for immediate representation - £25.00
- c) for damage to a trophy whilst in his possession, the holder shall be required to reimburse the Association for the cost of the repair
- d) for the loss of a trophy in his possession the holder shall be required to reimburse the Association for the cost of a replacement trophy less any contributions from the Association's Insurers